

CERTIFICATE OF REGISTRATION
SOCIETIES REGISTRATION ACT XXI OF 1860.

No. S-20031

OF 1989

I hereby certify that "CENTRALISED
ACCIDENT & TRAUMA SERVICES"

has been registered under the SOCIETIES REGISTRATION ACT,
XXI OF 1860.

GIVEN UNDER MY HAND AT DELHI on this 13th day of
June, One thousand nine hundred and
eighty-nine.

Registration fee of
Rs.50/- received.

SEAL
REGISTRAR OF SOCIETIES
DELHI

REGISTRAR OF SOCIETIES
DELHI ADMINISTRATION
DELHI.

MEMORANDUM OF ASSOCIATION

1.. NAME

The name of the Society shall be "Centralised Accident & Trauma Services" hereinafter referred to as CATS.

2. REGISTERED OFFICE

The registered office of CATS shall be situated in the union territory of Delhi and presently at 5 Shamnath Marg, Delhi 110 054. — 7.

3. OBJECTS

The objects for which the CATS is established are:

Care of the accident victims

- 3.1 To provide^{accident} trauma services in the union territory of Delhi.
- 3.2 To provide an apex centre for trauma services.
- 3.3 To formulate a scheme and pattern of prompt services required in metropolitan cities for accident cases.
- 3.4 To provide investigative, laboratory and rehabilitation facilities.
- 3.5 To provide for repair and maintenance of ambulances, electronic apparatus and other equipment employed in trauma services.
- 3.6 To involve, liaise with other organisations of Delhi like Police, Fire Services and any other voluntary or governmental agencies for the benefit and care of the accident victims.

Accident Prevention

- 3.7 To help develop measures for accident prevention in the light of the experience gained by research, data analysis, public education or any other information from other sources.

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- to train personnel at all levels to deal with emergencies.
- 3.9 To effectively educate people in various aspects of accidents including sensitivity towards the victims, their duties to help them, care and civic sense in the use of public transport and roads.
 - 3.10 To organise training programmes for technicians and paramedics in respect of transport, investigation and treatment of the accidentally injured.
 - 3.11 To establish affiliation with recognised organisations, institutions, universities for the purpose of higher learning, enabling research scholars to register for post graduate degrees.
 - 3.12 To assign research studies in the field of the care of accident victims and other related subjects i.e. road research, communication, traffic control, etc.
 - 3.13 To patent instruments, apparatus and equipment designed as a result of the above research studies.
 - 3.14 To collaborate with research programmes in the country and outside, in the field of traumatology and related subjects.
 - 3.15 To cooperate with international agencies engaged in health and accident programmes, training, research and service activities including interchange of personnel, material and data.
 - 3.16 To grant certificates, diplomas and other academic distinctions and titles as may be provided in the regulations.
 - 3.17 To develop and organise a documentation centre and clearing house service at the apex centre for trauma services.
 - 3.18 To undertake the publication of monographs, journals, research papers, technical reports, newsletters and books, etc.

Others

- 3.19 To receive grants-in-aid in cash or in other forms from the government of india, state governments, union territories, charitable institutions/trusts, individuals and industry within the country.

government, monetary assistance from foreign sources including international organisations for training programmes, scientific research, procurement of instrument and equipment and other activities.

- 3.21 To create administrative/technical, ministerial and other posts under the CATS and make appointments thereto in accordance with the rules and regulations of CATS.
- 3.22 To invest and deal with funds and money of the CATS.
- 3.23 To borrow and raise money with or without security or on the security of a mortgage charge or hypothecation or pledge of all or in any other manner.
- 3.24 To sell, mortgage, lease, exchange and otherwise transfer or dispose of all or any property, movable or immovable of CATS for the furtherance of its objective subject to prior approval of the governing body of the cats.
- 3.25 To enter into any agreement with any government or authority, municipal or local otherwise, to obtain from such government or authority any rights, privileges, concession, statutory or otherwise, that the CATS may deem desirable to obtain and carry out, exercise and comply with such arrangements, rights, privileges and concessions.
- 3.26 To make rules and regulations and bye-laws for the conduct of the affairs of the CATS and to add, amend, vary or rescind them from time to time.
- 3.27 To perform all such other lawful acts and things either alone or in conjunction with other organisations or persons as the CATS may consider necessary, incidental or conducive to the attainment of all or any or the above mentioned functions of the CATS.

4. All the incomes, earnings, movable, immovable properties of the society shall be solely utilised and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any matter whatsoever to the present or past members of the society or to any person claiming through anyone or more of the present

Governing Body.

The names, addresses, occupations and designations of first members of the governing body to whom the management of the affairs of the Society is entrusted, as required under Section 2 of the Societies Registration Act XXI of 1860 (Punjab Amendment) Act, 1957, as extended to the Union territory of Delhi, till the Governing Body is nominated according to the Rules of the Society are as follows:

Sr. No.	Name	Address & Occupation	Designation
1.	Sh. Vijai Kapoor	5 Sham Nath Marg, Delhi-54	Chief Secretary, Delhi Admn., Delhi
2.	Sh. B.B. Saxena	-do-	Secretary (Medical) Delhi Admn., Delhi
3.	Sh. Imtiaz Ahmed Khan	-do-	Secretary (Finance), Delhi Admn., Delhi
4.	Dr. V P Varshney	E Block, * Saraswati Bhawan, Connaught Place, New Delhi	Director Health Services, Delhi Admn., Delhi
5.	Dr. G K Vishwa Karma (or his nominee not below the rank of Addl. D.G.)	Nirman Bhawan, New Delhi	Director General, Health Services
6.	Sh. Raja Vijay Karan or his nominee not below the rank of Addl. Commissioner of Police	M.S.O. Bldg., I P Estate, New Delhi	Commissioner of Police, Delhi Admn., Delhi
7.	Project Consultant, CATS	-	-
8.	A representative of the Central Govt., Ministry of Health & Family Welfare, not below the rank of Jt. Secretary	-	-
9.	Commissioner, MCD or his representative not below the rank of Deputy Commissioner	-	-
10.	3 Specialists of related disciplines not below the level of Prof. (Specialist Grade I) working in hospitals of Delhi Admn./Govt. of India to be nominated by the Lt. Governor, Delhi	-	-
11.	Director, CATS	-	-
12.	Director, A.I.I.M.S.	-	-
13.	Project Administrator, CATS	-	-
14.	Technical Advisor from the Ministry of Communication.	-	-

-11-

SIGNATORIES TO THE MEMORANDUM OF ASSOCIATION

We, the several persons, whose names and addresses are given below, having associated ourselves for the purposes described in this Memorandum of Association do hereby subscribe our names to the Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under the Societies' Registration Act (Act XXI of 1860), this _____ day of _____ one thousand nine hundred and eighty nine.

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|----|-------------------------|--|------|
| 1. | Sh. Romesh Bhandari | Lt. Governor,
Raj Niwas, Delhi-54 | -sd- |
| 2. | Sh. Jag Parvesh Chandra | Chief Executive
Councillor | -sd- |
| 3. | Sh. Bansi Lal Chauhan | Executive Councillor,
(Health) | -sd- |
| 4. | Sh. Vijai Kapoor | Chief Secretary,
Delhi Administration,
Delhi | -sd- |
| 5. | Dr. G K Vishwakarma | Director General of
Health Services,
Nirman Bhawan,
New Delhi - 110011 | -sd- |
| 6. | Dr. P. Chandra | Professor Emeritus,
Deptt. of Orthopaedics,
AIIMS & Project Consultant, CATS,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi | -sd- |
| 7. | Sh. R K Ahooja | Joint Secretary (ME),
Ministry of Health & Family
Welfare, Nirman Bhawan,
New Delhi | -sd- |
| 8. | Sh. Imtiaz Ahmed Khan | Secretary (Finance),
Delhi Administration,
Delhi | -sd- |
| 9. | Dr. V P Varshney | Director of Health Services,
Delhi Administration,
Delhi | -sd- |

RULES OF THE CENTRALISED ACCIDENT AND TRAUMA SERVICES

1. These rules may be called the Rules of the Centralised Accident and trauma services.

INTERPRETATION

2. In these rules, the following words and abbreviations shall have the meanings given to them, unless there is anything contrary in the subject or context:

- (a) "CATS" shall mean the Centralised Accident and Trauma Services.
- (b) "Society" shall mean the Centralised Accident and Trauma Services.
- (c) "Central Government" shall mean the administrative ministry of the Government of India concerned with Ministry of Health & Family Welfare.
- (d) "Delhi Administration" means the administration of Union Territory of Delhi.
- (e) "General Body" shall mean the general body of the
- (f) CATS.
Governing Body" shall mean the governing body of the CATS.
- (g) "President" shall mean the President referred to in these rules.
- (h) "Director" shall mean the Director of CATS appointed under the rules.
- (i) "Chairman" shall mean the Chairman of the governing body of the CATS.
- (j) "Secretary" shall mean the Secretary of the CATS appointed in accordance with the rules and regulations of the Society.

MEMBERS OF THE CATS

3. General Body of CATS shall consist of all members of the Governing Body set up under Clause 23 of these rules and such other persons who may be nominated by the President from time to time.

4. CATS shall keep a roll of members, giving their addresses and occupations and every member shall sign the same.

5. CATS shall function notwithstanding any vacancy in its Body and no act or proceedings of the CATS shall be invalid merely by reasons of such vacancy or any defect in the appointment of any of its members.

AUTHORITIES AND OFFICERS OF THE CATS

6. Following shall be the authorities and officers of CATS:

- (i) General Body
- (ii) Governing Body
- (iii) Director and
- (iv) Such other authorities and officers as may be constituted/appointed as such by the Governing Body.

7. The Lt. Governor of Delhi shall be the President and Chief Executive Councillor shall be the Vice-President of the CATS. Chief Secretary, Delhi Administration, shall be the Chairman of the governing body.

8. Director of the CATS shall be appointed by the governing body and would be principal executive officer of the CATS. Till the Director is appointed, the functions and powers shall be exercised by the chairman of the governing body.

9. The Society shall establish and maintain its own office. Appointment to various posts under the CATS shall be made in accordance with the rules framed for the purpose by the governing body.

PROCEEDINGS OF THE SOCIETY

10. Annual general meeting of the society shall be held at such time, date and place, as may be determined by the President. At such annual general meeting the governing body shall submit the annual report and the audited accounts of the society, together with the auditor's report thereon.

11. The President may convene a special general meeting of the society, whenever he thinks fit.

12. At all special general meetings no subject other than those stated in the notice as the case may be shall be discussed except when specially authorised by the President.

- society shall be called by notice under the signatures of the Secretary and any other officer authorised in this behalf by the Chairman of the governing body.
14. Every notice calling the meeting of the society shall state the date, time and place at which such meeting will be held and shall be served upon every member of the society not less than fifteen clear days before the appointed day for the meeting.
 15. Any inadvertant omission to give notice to or non-receipt by any member shall not invalidate the proceedings at the meeting.
 16. The President of the CATS shall preside at all meetings of the society. If he is not present at any meeting, the Vice-President of the society shall preside at that meeting. In case the Vice-President of the society is also not present, then a member shall elected from amongst those present to be the Presiding Officer.
 17. No business shall be discussed at a meeting of the society whilst the chair is vacant except the election of a Presiding Officer.
 18. Seven members of the society present in person shall form a quorum at every meeting of the society.
 19. All disputed questions at meetings of the society shall be determined by a majority of votes of the members present and voting.
 20. Each member of the society shall have one vote. In case of equality of votes, the President shall have a casting vote.

THE GOVERNING BODY

21. (The affairs of the society shall be managed, administered, directed and controlled, subject to rules, Bye-laws and orders of the society by the governing body. The Governing Body of the society for the purpose of Act XXI of 1860 consist of the following:-
 - a) Chief Secretary, Delhi Administration, Delhi (Ex-Officio).
 - b) Secretary (Medical), Delhi Administration, Delhi (Ex-Officio).
 - c) Secretary (Finance), Delhi Administration, Delhi (Ex-Officio).
 - d) Director General, Health Services, New Delhi, or his nominee not below the rank of Addl. D.G.
 - e) Director, A.I.I.M.S., New Delhi.
 - f) Director, Health Services, Delhi Administration, New Delhi (Ex-Officio)
 - g) Commissioner of Police, Delhi or his representative not below the rank of Addl. Commissioner of Police. (Ex-Officio).
 - h) Director, CATS (Ex-Officio).
 - i) Project Consultant, CATS (Ex-Officio).
 - j) Project Administrator, CATS (Ex-Officio).
 - k) A representative of the Central Government not below the rank of the Joint Secretary. (Ex-Officio).
 - l) A Technical Advisor from the Ministry of Communication. (Ex-Officio).
 - h) Commissioner of Municipal Corporation of Delhi or his representative not below the rank of Deputy Commissioner. (Ex-Officio).

Delhi Administration/Government of India to be nominated by the Lt. Governor, Delhi.,

Unless his membership of the Governing Body is terminated as provided in Rule 25 and subject to the provision of Rule 25, every nominated member of the Governing Body shall relinquish his membership on the expiry of two years from the date on which he becomes a member of the Governing Body; but he shall be eligible for re-appointment. In case of a casual vacancy, the person appointed to fill the vacancy shall hold office for the unexpired portion of the term of out-going member.

23. A person shall cease to be a member of the governing body, or of the society if he :-
 - (i) resigns, (ii) becomes of unsound mind, (iii) becomes insolvent, (iv) is convicted of a criminal offence involving moral turpitude, (v) his employer refuses to grant him permission to serve on the Governing Body, (vi) goes abroad for a continuous period exceeding one year, (vii) is removed by the President of the Society.
24. Whenever a member desires to resign from the membership of the governing body, he shall forward letter containing his resignation addressed to the secretary and his resignation shall take effect only on its acceptance by the President.
25. whenever a person holds the membership of the government body by virtue of an office held by him (ex-officio) his membership shall terminate when he ceases to hold that office and the vacancy so caused shall be filled by his successor to that office.
26. The non-official members of the governing body or any committee appointed by it shall be paid by the society such travelling and daily allowances and honorarium as may be provided for in the Bye-laws.
27. A person holding the membership of the governing body by virtue of an office held (ex-officio) shall normally attend the governing body meeting himself in person but in exceptional circumstances shall have the right to nominate a representative to act on his behalf at a particular meeting of the governing body and the representative so nominated shall be entitled to take part in the proceedings of that meeting but not to vote thereat.

FUNCTIONS AND POWERS OF THE GOVERNING BODY

28. The governing body shall generally carry out and pursue the objects of the society, as set forth in the Memorandum of its Association. The management of all the affairs and funds of the society shall, for this purpose, vest in the governing body.
29. The governing body shall exercise all the powers of the society subject, nevertheless, to such limitations as the Delhi Administration may from time to time, impose in respect of the expenditure from the funds of the society and of grants made by the Government of India/Delhi Administration.

in particular and without prejudice to the generality of the foregoing provisions of the Governing Body shall have the power, subject to the provisions of these Rules and Bye-laws to :-

- i) Consider the annual and supplementary budgets placed before it by the Director from time to time, and pass them with such modifications as the Governing Body may think fit,
- ii) create and abolish posts,
- iii) appoint various scientific, technical, administrative and other officers and staff of the society, fix their remuneration and define their duties,
- iv) enter into arrangements with the Government of India and with the State Governments and other public or private organisations or individuals within the country for securing and accepting grants-in-aid, endowments, donations or gifts to the society on mutually agreed terms and conditions, provided that such terms and conditions, if any, shall not be contrary to, inconsistent or in conflict with the objects of the Society, and for any such arrangement with foreign and/or international agencies or organisations the prior approval of the Government of India shall be obtained,
- v) take over, acquire by purchase, gifts, exchange, lease or hire otherwise from Government of India, the State Government and other public or private bodies or individuals, institutions, libraries, laboratories, immovable properties, endowments or other funds together with any attendant obligations and engagements not inconsistent with the objects of the Society, and for any such activity involving a foreign and/or international agency or organisations, the prior approval of the Government of India shall be obtained,
- vi) appointment committees and sub-committees for such purposes and with such powers and for such periods and on such terms as it may deem fit, and dissolve any of them.
- vii) delegate such administrative and financial powers, as it may think proper to the Chairman, the Director, and such other officers of the society as may be considered necessary; and
- viii) to frame, amend or repeal bye-laws for the administration and management of the affairs of the Society and in particular to provide for the following matters :-
 - a) preparation and sanction of budget estimates, sanctioning of contracts, investment of the funds of the Society, sale or alteration of such investments and maintenance of accounts and their audit;
 - b) procedure for recruitment of officers and establishment in the service of the Society,
 - c) terms and tenures of appointments emoluments allowances rules of discipline and other conditions of service of the establishments of the Society;
 - d) terms and conditions governing the grant of scholarships, fellowships and grants-in-aid for research schemes and projects not inconsistent with the objects of the Society,
 - e) such other matters as may be necessary for the administration of the affairs and funds of the Society.

31. Every meeting of the Governing Body shall be presided over by the Chairman and in his absence a member chosen from amongst themselves by members present, to provide for the occasion.
32. Five members of the Governing Body present in person, shall constitute a quorum at any meeting of the Governing Body.
33. Not less than fifteen days, clear notice of every meeting of the Governing Body shall be given to each member of the Governing Body. Any inadvertent omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceedings at the meeting.
34. Normally one meeting of the Governing Body shall be held in each quarter of the year.
35. For the purpose of the last rule each year shall be deemed to commence on the 1st day of April and terminate on the 31st day of the March of the calendar year.
36. The Chairman may himself call, or by a requisition in writing signed by him, may require the Secretary to call a meeting of the Governing Body at any time and on the receipt of such a requisition, the Secretary shall forthwith call such a meeting.
37. Six members of the Governing Body may by a requisition in writing signed by them require the Secretary to call a meeting of the Governing Body at any time on the receipt of such a requisition, the Secretary shall forthwith call such a meeting in consultation with the Chairman.
38. Any business which it may be necessary for the Governing Body to perform may be performed by a resolution in writing circulated among all its members and any such resolution so circulated and approved by a majority of the members signing, shall be as effectual and binding as if such resolution has been passed at a meeting of the Governing Body provided that at least five members of the Governing Body have recorded their approval to the resolution.
39. In case of a difference of opinion amongst the members of the Governing Body on a question of sufficient importance, the Chairman may refer the question for the decision of the President which shall be binding on the Governing Body.

FUNCTIONS AND POWERS OF THE CHAIRMAN OF THE GOVERNING BODY

40. The Chairman shall exercise such powers for the conduct of the business of the Society as may be delegated to him by the Governing Body.
41. The Chairman may, in writing, delegate such of powers as he may think necessary, to the Director.

FUNCTIONS AND POWERS OF THE DIRECTOR

42. Subject to any order that may be passed by the Chairman in exercise of the powers delegated to him by the Governing Body, and the decisions of the Governing Body, the Director shall be responsible for the proper administration of the affairs and funds of the Society under the direction and guidance of the Governing Body. He shall be vested with such executive and administrative powers of the Society as may be necessary or incidental for the

- ne shall subject to the provisions of these Rules and Bye-laws and decision of the Government Body and Chairman, exercise general supervision and disciplinary control over the officers and the staff of the Society, and prescribe their duties and functions.
44. The Director shall coordinate and exercise general supervision over all the activities of the Society.
45. for the purpose of Section 6 of the Societies Registration Act (XXI of 1860), the Secretary shall be considered Principal Secretary of the Society and the Society may sue or be sued in the name of the Secretary of the Society.

FUNDS OF THE SOCIETY

46. The funds of the Society will consist of the following :-
- i) Grants received from the Government of India/Delhi Administration/State Governments.
 - ii) Fees and other charges received by the CATS.
 - iii) All money received by the Society by way of grants, gifts donations, loans or other contributions from any Society whatsoever.
47. All funds of the Society shall be paid into branches of nationalised banks to be designated by Governing Body and shall not be withdrawn except on cheques signed and countersigned by such Officers as may be duly empowered on his behalf by the Chairman.
48. the income and property of the Society, howsoever derived, shall be applied towards the promotion of the objects thereof as set forth in this Memorandum of Association subject nevertheless in respect of the expenditure of grants made by the Government of India or Delhi Administration subject to such limitations as may be imposed by them from time to time. No portion of the income and property of the Society shall be paid or transferred directly or indirectly by way of dividends, bonus, or otherwise, howsoever by way of profit, to the persons who at any time are or have been members of the society or to any of them or to any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment of remuneration in return for any service rendered to the Society to the Director, CATS, Project Consultant, Project Administrator or any other officer of the Society.

ACCOUNTS AND AUDIT

49. The Accounts of the Society shall be audited by such person or persons as may be nominated by the Delhi Administration. The nature of audit to be applied and the detailed arrangements to be made in regard to the form of accounts and their maintenance and the presentation of the accounts for audit shall be prescribed by Bye-laws to be framed by the Governing Body and approved by the Delhi Administration.

ANNUAL REPORT

50. An Annual Report of the proceedings of the Society and of all

work undertaken during the year shall be prepared by the Governing Body for the information of the Government of India and the members of the Society. This report and the audited accounts of the Society alongwith the auditor's report thereon shall be placed before the Society at the Annual General Meeting.

ALTERATION OF RULES

51. The Rules of the Society may be altered at any time on the recommendation of the Governing Body by a resolution passed by a majority of the members of Society present at any meeting of the Society.

52. These Rules shall come into force when approved at a meeting by the Society which shall have been duly convened for the purpose.

53. All provisions contained in the Societies Registration Act XL XXI of 1860 (Punjab Amendment Act) 1957 as applicable to the Union Territory of Delhi shall apply to this Society including Section 4, 6, 12, 12A and 13 and 14.

54. Essential certificate.

"Certified that this is the correct copy of the Rules and Regulations of the Society".

-sd-

(B.B. SAXENA)
Secretary (Medical),
Delhi Admn., Delhi

-sd-

(DR. V. P. VARSHNEY)
Director Health Services;
Delhi Admn., New Delhi

24/12/13
125/12

CENTRALISED ACCIDENT & TRAUMA SERVICES (CATS)
BELA ROAD, YAMUNA PUSTA, NEAR VIJAY GHAT,
DELHI-110006

F.I/463/CATS/2012

Date: 20/12/13

ORDER 4/DS

Consequent upon approval of amendments in the article of association of CATS Society by the Governing-Body in its 10th meeting held on 17/05/1997 and subsequent resolution passed in the General Body for clearance of the said amendments at special meeting held on 17/05/1997 under the chairmanship of the ^{Lieutenant} Governor, GNCT of Delhi, following amendments in the article of association (Rules) of CATS are hereby ordered with effect from 17/05/1997.

1. Amendment of Rule '7': Existing Rule 7 to be replaced by "The Health Minister, Govt. of Delhi shall be the President and Chief Secretary, Govt. of Delhi shall be Vice-President of the CATS. Administrative Secretary in the Deptt. Of Health & Family Welfare, Govt. of Delhi shall be the Chairman of the Governing Body
2. Amendment of Rule '21': the relevant portion of Rule 21 regarding composition of the Governing Body to read as follows:-
 - a) Administrative Secretary - Chairman
Health & Family Welfare, Govt. of Delhi
 - b) Secretary (Finance)/Joint Secretary - Member
(Representative of Finance not below the rank of Dy. Secretary)
 - c) Joint Secretary, M/o H&FW, Govt. of India - Member
 - d) Nominee of DGHS (Not below the rank of Addl. DG) - Member
 - e) Director, Health Services, Govt. of NCT of Delhi - Member
 - f) Addl. Commissioner of Police (Traffic) - Member
 - g) Nominee of Director AIIMS
(Not below the rank of Dy. Director)
 - h) Three persons representing disciplines relating to Neuro - Member
Surgery / Cardiology not below the level of professor
(Specialist Gr.I) or Medical Superintendents of the
Hospitals of Govt. of India / Govt. of Delhi
 - i) Technical Advisor, M/o Communications, Govt. of India - Member
 - j) Chief Fire Officer, Govt. of Delhi - Member
 - k) Project Administrator, CATS - Member Secretary

Provided that the Chairman may co-opt not more than two persons/ members representing either NGOs or other health related bodies.

3. Amendment of Rule '33': Replace the word "Fifteen": occurring in the first line by "seven".


(Dr. N. Vasantha Kumar)
Director (CATS)

All Members of Governing Body